



**PORTAGE
LAKE** BIBLE
CAMP

Counseling Staff Job Description

Position Summary:

Counseling Staff serve in a key ministry role by leading, mentoring, and caring for campers in a Christ-centered camp environment. This position is responsible for building meaningful relationships with a cabin group, guiding campers through daily activities and spiritual growth, and helping create a safe, fun, and supportive camp experience. Counseling Staff work closely with the Program Director and Summer Program Coordinators, participate fully in camp life and staff training, and model Christian character consistent with the mission and values of Portage Lake Bible Camp and the Evangelical Covenant Church.

General Qualifications:

- Must be at least 18 years of age.
- Completed at least one year of college or equivalent post-high school experience.
- Demonstrates a personal relationship with Jesus Christ and a foundational understanding of the Bible.
- Models Christ-like character with a positive, servant-hearted attitude.
- Commits to living and working in alignment with the beliefs and values of Portage Lake Bible Camp and the Evangelical Covenant Church.
- Works well as a team player and is willing to assist beyond assigned duties as needed.
- Possesses a strong desire to foster personal and spiritual growth in others.
- Is eager and able to live and serve in a rustic, unplugged camp environment.
- Experience working with children in a ministry or camp setting is preferred.
- American Red Cross Lifeguarding, CPR/AED/First Aid, and/or Challenge Course certification is a plus.

Duties and Responsibilities:

- Responsible to the Program Director and Summer Program Coordinators
- Participate in and engage in all aspects of staff training and on-boarding.
- Responsible for leading a group of 8-12 campers from 2nd-12th grades with a co-counselor or cabin buddy through a week of summer.
- Build intentional relationships with each camper.
- Attend all chapel services with campers.
- Lead bible studies and small group discussion with the cabin.
- Facilitate a variety of small-group and large group games for all ages.
- Facilitate or assist in different areas at camp during free time: high ropes, waterfront, athletics/games, arts & crafts, or camp store.
- Responsible for maintaining a clean and tidy cabin and all shared spaces.
- Participate in general camp cleaning, maintenance, and assist in the kitchen as assigned.
- Timely attendance and participation in all staff meetings and debrief.