



**PORTAGE
LAKE** BIBLE
CAMP

SWIM Team Director Job Description

Our intention each summer is that the life of every person who comes to camp is impacted for Christ, including those who are on staff. As a summer staff member at Portage Lake Bible Camp, you will be stepping into an instrumental role of ministry and leadership. This is an opportunity to live in Christian community, lead and disciple campers, serve our guests, and be mentored in your walk with Christ. Our desire is to equip you well for your role this summer and give you skills and experience that you will use well beyond this summer.

General Qualifications:

- At least 18 years of age.
- Completion of at least two years of college or two years of post-high school.
- Has a personal relationship with the Lord and a basic understanding of the Bible.
- Is a positive Christian role model with a servant-hearted attitude.
- Demonstrates a team-player mindset and a willingness to serve outside of the job description when needed.
- Has a commitment to living and acting in accordance with the beliefs and values of Portage Lake Bible Camp and the Evangelical Covenant Church beliefs and values while employed at PLCBC.
- Is eager to live in a rustic, unplugged setting.
- Has a desire to see those around them grow personally and spiritually.
- Excellent communication, organizational, and interpersonal skills.
- Ministry leadership experience and/or experience working in a camp setting is highly preferred.
- American Red Cross Lifeguarding, CPR/AED/First Aid Certification, and/or Challenge Course Certification is a plus.

Duties and Responsibilities:

- Responsible to the Program Director.
- Participate in and engage in all aspects of staff training and on-boarding for the SWIM Team.
- Work closely with Co-SWIM Team Director and Program Director to plan and execute summer programming.
- Have bi-weekly one-on-ones with assigned SWIM campers with the intention of discipling them in their relationship with God and giving feedback, support, challenge, and encouragement.
- Lead bible studies and small group discussion with the SWIM Team.
- Responsible to coordinate supervision or provide supervision of SWIM Team on weekends.
- Work and serve alongside SWIM team campers around camp.
- Plan and facilitate a variety of small-group and large-group games.
- Lead team debriefs each week and other team building activities with SWIM team.
- Be an initiator and supporter of healthy, life-giving community among the SWIM team.
- Attend all chapel services.



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- Assist in camper behavior management and conduct or conflict issues, keeping in communication with the Program Director.
- Responsible for maintaining a clean and tidy cabin and all shared spaces.
- Assist in organizing, leading, and participating in general camp cleaning, maintenance, and assist in the kitchen as needed.
- Timely attendance and participation in all staff meetings and debrief.